

**Bay City Council Meeting
Bay City Hall 220 Elder St.
Bay, AR 72411**

January 18, 2016 7:00 pm

Invocation: Keith Milam

Roll Call: Aldermen VanWinkle, McMasters, Francomano, Hall, Gray and Davis all present.

Roll Call/Other Departments: Police Chief Paul Keith, Street Supervisor Bobby Robertson, present. Absent: Water/Sewer Supervisor James Robertson

Guests: Bay Police Sgt. Keith Milam, Bay Police Officer T. J. Burns, Bay Volunteer Fireman Carter Keith, and Shannon and Mark Pipin from Millennium 3.

Minutes: Before the voting began, Mayor Kirby said that recently in class, he learned that if the minutes were not given out prior to the meeting, and the council did not want them read out loud, there needed to be a vote to suspend the reading of the minutes, and then vote on accepting them. This month, the minutes (that were very short) was passed out before the meeting. Motion to suspend the reading of the minutes from January 11, 2016 by Gray/Seconded by Davis/No further Discussion/All Ayes/Motion Passed. Motion by Davis to accept the minutes as presented by Davis/Second by Francomano/Discussion: Hall asked since we voted to suspend the minutes, why are we accepting them? Mayor said that we voted to not read them out loud, that we could still vote to accept them. Hall thought it would mean to wait until the next meeting to pass (approve them). No further discussion/All Ayes/Motion Passed.

Millennium 3: Mark and Shannon took the floor to explain what they do for the city computers. Shannon said they made sure all computers were running properly and he explained the back up. He said there was always an off sight back up and also they installed carbonite. He thought we were well protected. He said we were safe and secure. Also, they have a dedicated employee that went thru a class to be able to work for the ACIC program for the police department. He had to go thru background checks and go to a class. That has been done. Gray asked if all our equipment was up to date, or should we be looking at replacements for computers. They said they could look at each computer, but life span is typically 3-5 years. Mark said they could look at a replacement program. Gray said he just needed to know if it should be added to the budget. Mayor Kirby told the council that besides the water computer being replaced with a new p.c. that we would be taking payments by auto draft. Griffin said she thought that back up would be done by the bank because that would be the system it went thru. Mayor Kirby thanked them for the update.

Street Budget Resolution: amending 2015 street budget. 2016- "B" (clean up resolution)
Motion by Philip VanWinkle to read Resolution 2016-B/seconded by Gray/no discussion/all
eyes/Motion passed. Mayor Kirby read Resolution 2016-B out loud. Motion to accept the
reading and approve Resolution 2016-B by Francomano/seconded by Gray/no discussion/all
eyes/motion passed.

2016 Street Budget: Resolution 2016-C: Mayor Kirby wanted all to know he sent off for the
\$250k overlay project although it was not included in the budget because it is not a sure thing
that we will get the grant. The first cycle will be March, the second one in June. Budget
Discussion: VanWinkle questioned the bottom figure on the budget. Gray and Hall said they
didn't get the same either. Griffin said that was because they were adding the amount of the
CD (11,600.00) She said she did not add that to the income amount. It was not to be used for
expenses and was entered on the budget just for their benefit.

VanWinkle questioned the MPO expense. Mayor Kirby said it would benefit us thru the bike
and walking track project (grant). It's in the long range plans. Also, JETS (bus service) has
long range plan to make 2 pickups in Bay. VanWinkle said he could not see how it benefits
Bay. Hall said he was on the committee, but needs someone to take his place. Hall said as
time goes on, plans get a little closer to Bay. Kirby said the larger the MPO, the larger the
grant money so MPO wants to be big. That will eventually spill to Bay. We have been a
member since 2002 or 2003. VanWinkle was concerned that Bay was not benefitting being a
member, that it seemed everything was centered about Jonesboro. Hall and Kirby said they
understood that, but long range plans would move into this area. The committee is always
expanding with members outside of Jonesboro. Right now the biggest issue is the eastern by-
pass. Our vote is as important as anyone from Jonesboro. Hall said one big project, and it
will re-pay us for all our membership fees. Kirby said the bicycle trail has already been
mapped out, and it goes through Bay. Hopefully they will pave the roads that the trail will be
on. VanWinkle said he was "satisfied" with this.

McMasters asked about line 32 and the amount for road repair. He asked why it was way
down? Griffin said that was due to a grant. McMasters said that this is what we were
supposed to use sales tax money for. Streets and water. He asked if we had spent \$12k on
patch work for the streets. Mayor Kirby said "yes and we are going to spend another \$4k
more on patching". McMasters said, yes, but we had \$35k and now it went down to \$10k. ?
Griffin said last year the \$35k did not include grant money, (and we didn't get it), but this
year it is more probably we will get it. Last year, they told us we would not get it before the
2015 budget was made out. McMasters: if we don't get it this year, we need to start
spending more money on the streets. If we don't get the grant this year; that will be 2 years
in a row we didn't get any grant money for streets. He said we were collecting tax money for
water and street, and not spending any on the streets. Griffin said we could change the
figure, that's what the meeting is all about. McMasters said he wanted to change the figure
but did not state what to change it to. McMasters, "why did we go over on payroll expense?
.....\$3,000.00"? (#43) Kirby said it was part time help. Mostly mowing. Kirby said it was 3
months of everyone working on the waste water plant, and we needed help mowing.

Discussion went towards talking about the well and the waste water plant, and the pumps. And “soft touch” motors. It’s about \$2,000 more to buy but will save a lot on electricity. He said every day was a fight with the water and sewer. VanWinkle asked about raising the clean outs and that maybe it would help prevent people from taking off the lids to drain their yard. Kirby said they had already ordered 5 risers to help with that. Kirby said it would even help the waste water to have people put caps over their vent pipes, because all that goes to the plant too. Baby wipes in the sewer is the biggest problem right now. They clog up the system. The next problem is the school using the food disposal. It is clogging up the pump. The school also keeps a problem because of the paper towels being flushed. Rural Water is going to come a week before the basketball tournament (Feb. 24th) to clean out the pumping station. They will be using a chemical, and we are going to see how that works, and then use it every few months. We currently have a liberty grinder pump at that location. Costs for keeping the line clean will be about \$700/year. The disposal cuts the food up so fine, that when it goes down, it’s like mush and sits on top of the water. Mayor Kirby said the water system was put in in 1962, and it’s just time to update.

Mayor Kirby said he just wanted everyone to have this information, but getting back to the Street Budget, he asked if anyone else had anything to say on it? No answer. Mayor Kirby asked the council to vote on Resolution 2016-C: Motion to read Resolution 2016-C- Street Budget. Motion to read Resolution 2016-C by Hall/Seconded by VanWinkle/no further discussion/all ayes/motion passed. Kirby read the resolution in full. Motion to accept Resolution 2016-C as read by VanWinkle/seconded by Francomano/no further discussion/all ayes/motion passed.

Resolution 2016-D (amending 2015-D General Budget). Motion to read Resolution 2016-D by VanWinkle/seconded by Gray/no further discussion/all ayes/motion passed. Mayor Kirby read Resolution 2016-D in full. Motion to accept the reading and pass Resolution 2016-D by Davis/seconded by Gray/no further discussion/all ayes/motion passed.

Resolution 2016-E –Passing the 2016 General Budget. (There was a short break). VanWinkle-#43 Bank Lease. Since it is a donation from the bank, it should go in donations and not “Bank Lease”. Mayor Kirby said First Community spent approximately \$42k to up-date the bank building. They are supposed to donate money equal to the rent paid from Centennial. Gray asked if there was any hail damage to city buildings. It only knocked off some of the steel siding at the community center, but it will be fixed. Mayor Kirby said no, that he and Bobby had checked the buildings. Mayor Kirby said he would have an updated inventory list to pass out next month.

Gray asked about the \$6,000 to start out in cash. Griffin said it was low because she tried to pay every bill for 2015, and didn’t worry too much about the balance because state funds were still pending. Gray then asked about the franchise fees. (income). The budget amounts were raised. Kirby said that was because we finally raised the fee (which had not been done since 1982). McMasters asked about the municipal aid. Griffin said that was from the state. They call it “Municipal Aid”. He asked if the street got it too, and Griffin said yes. It came

separate, and it is based on per capita. Gray asked about on the budget for legal expenses. He said we only budgeted \$5k, but last year we spent so much more last year. Griffin said because we had to pay extra this year for defense, and it was the first time we ever had to pay it, but hopefully not for 2016. VanWinkle wanted to know about item #83 and why it was so much higher. Griffin said because City Hall needed up-dating, especially something to be done about the floors. The carpet in the offices were terrible, and other things needed to be done to keep City Hall looking good and in good condition. The amount budgeted was \$7k. VanWinkle said if it was that bad, it needed to be replaced. Gray said there was too much traffic to have carpet in the building. VanWinkle asked about item #88. The park lost the awning and bleachers were damaged after a summer storm, and it needs to be replaced. Kirby said they also have to pour another side walk out there. Gray asked about item #99. Lawn care (USA) they take care of lawn at City Hall. Griffin pointed out that the fire truck was finally paid off. Kirby #123 was a big expense because there was a very large ceremony this year. VanWinkle: #131-library Books. Why is it down? Griffin: well, they just are not buying many books. Sadly, it is mostly people that need a computer that go into the library. Gray asked the price of a new computer, and Griffin said probably about \$5k. The computers in the library are really outdated. VanWinkle asked about the other money spent on the library earlier this year. (\$1,500). Griffin said that was for games, tables, etc. trying to get people to come in and use it. Doesn't seem to be working. VanWinkle: #193 Community Expense. Griffin said that was for open house, harvest fest, etc. Kirby said we also bought more Christmas lights. Griffin: #134 nothing was put there because we only order bags about every 3 years. We just bought some. Kirby said mosquito expense went up a bit because we have to change chemical that has been used. It is recommended to change every two year. Gray: LOPFI #166? That is the police pension fund. That figure was entered incorrect, and changed to \$16,500.00. Gray asked why District Judge fee was so high. There is no answer to that. Kirby said we could take of the \$2,500.00 off (#164). We don't have to pay that any more. Kirby had been to a meeting about it. There was nothing in the contract stating we had to pay it. Griffin #173 is wrong. Needs to be \$8k. (shop supplies and expense). Griffin said she thought she had combined general supplies and expense to one account "Shop supplies and expense". Griffin thought the shop supplies were added to general supplies and thought we could take the "shop" completely off. She was trying to combine accounts so that there were not so many line items. Shop is under general supplies and expense, so just add "shop" to general expense and supplies. #173 ...take it completely off b/c it was already added to general supplies and expense. The \$7k was already included. Now the net is: \$30,344.41.

VanWinkle asked about Police supplies and expense #153. Budgeted \$3k, didn't spend any, and \$3k was budgeted again. But equipment was on #155. Expense Report shows 2,070.53 was spent, so it was just an error.

VanWinkle asked for #172 to be looked up. "Uniforms" Griffin said it was shop uniforms, and she split it up in 1/3 and each department paid 1/3.

Kirby said to lower #105 because there is only one meeting in June this year. Change it to \$20,000.00 VanWinkle agreed.

McMasters: what is that #155 about? Griffin: Just kept it the same as last year. Its police equipment and most of that comes in from District Court. We can add to it, but can't take away what District Court sends him. Police equipment income from District Court in 2015 was over \$3,000.

Keth's salary...raising up to Tommy's salary verses 5% increase. Difference would be a \$113/year difference, or a little over \$2.00 week. Kirby: we did move Keith up to Sergeant. I want to commend him on a job he did an outstanding job on some dogs while Paul was out of town. Keith caught the blunt on everything with Paul gone, but did a good job.

Kirby: talked to Chip about the tournament and he is meeting with him and Paul about parking, etc. about what to expect on Feb. 24th. It is going to be a busy week in this town. We could use the city van to help people that have to park far away. Kirby said he would borrow cones from other cities to make sure School Street stays open. They will start the games during the afternoon when school is in session.

Vanwinkle: motion to read 2016-E/seconded by Francomano/no further discussion/all ayes/motion passed.

Motion to accept the reading and pass Resolution 2016-E by Hall/seconded by Davis/all ayes/no discussion/motion passed.

Next month a new corrected list will be given.

There being no further business; Motion to adjourn by Hall/seconded by Davis/no discussion/all ayes/motion passed/meeting adjourned.

Darrell Kirby, Mayor

Sandi Ladd Griffin, Recorder/Treasurer